

CLARA'S COLLEGE OF COMMERCE  
Yari Road, Versova, Andheri (W), Mumbai-61

Notice

Notice/2023-24/01

21/06/2023

This is to inform that the First Meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 will be held on Saturday, 24<sup>th</sup> June 2023, at 12 p.m. in the Principal's chamber.

The agenda of the Meeting would be:

1. To discuss the formation of the Students' Grievance Redressal Cell Committee for the academic year 2023-24
2. To discuss the online application form and procedure for Grievance reporting.
3. Any other matter with the permission of the chair.



Dr. Madhukar Gitte

Principal

**Principal**

Claras College of Commerce  
Yar' Road, Versova,  
Andheri (W), Mumbai-400 061

Date: 24<sup>th</sup> June 2023

## Minutes of Meeting: Students' Grievance Redressal Cell- 24<sup>th</sup> June 2023

The first Meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 was held on Saturday, 24<sup>th</sup> June 2023 at 12 p.m. in the Principal's chamber.

The following agenda was discussed in the meeting:

1. To discuss the formation of the Students' Grievance Redressal Cell Committee for the academic year 2023-24.

Dr. Madhukar Gite Chairperson welcomed members of the Students' Grievance Redressal cell. He informed that the following are the members of the Students' Grievance Redressal Cell for the academic year 2023-2024.

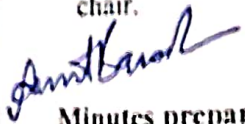
1.	Dr. Madhukar Gite	Chairperson
2.	Mr. Amit Bansod	Secretary
3.	Mrs. Samina Chaudhary	Member

2. To discuss the online application form and procedure for Grievance reporting:

Committee Chairperson Dr. Madhukar Gite informed the members about the policy and procedure to be followed by students in case of a grievance. He also informed that students could apply for grievances online on the college website. Mr. Amit Bansod was given the responsibility of creating an online form and posting it on the website.

3. Any other matter with the permission of the chair:

As there were no other matters to be discussed, the meeting ended with a vote of thanks to the chair.



Minutes prepared by:

Mr. Amit Bansod



  
Dr. Madhukar Gite

Principal  
Principal  
Claras College of Commerce  
Yar Road, Versova,  
Andheri (W), Mumbai-400 061

CLARA'S COLLEGE OF COMMERCE  
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Notice

Notice/2023-2024/02

28/03/2024

This is to inform that the second Meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 will be held on Monday, 1st<sup>th</sup> April 2024, at 12 p.m. in the Principal's chamber.

The agenda of the Meeting would be:

1. To read and confirm the minutes of the previous meeting held on 24<sup>th</sup> June 2023-24.
2. To discuss matters arising from minutes of the previous meeting.
3. To discuss about awareness of online application form and procedure for grievance reporting among students.
4. To invite suggestions regarding increasing the awareness of students' grievance redressal cell from members.
5. Any other matter with the permission of the chair.



Dr. Madhukar Gitte

Principal

**Principal**  
Claras College of Commerce  
Yari Road, Versova,  
Andheri (W), Mumbai-400 061



Date: 1st April 2024

**Minutes of Meeting: Students' Grievance Redressal Cell- 1st April 2024**

The second meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 was held on Monday, 1<sup>st</sup> April 2024 at 12 p.m. in the Principal's chamber.

The following agenda was discussed in the meeting:

1. To read and confirm the minutes of the previous meeting held on 24<sup>th</sup> June 2023:  
The minutes of the previous meeting held on 24<sup>th</sup> June 2023 were read by Mr. Amit Bansod.
2. To discuss matters arising from minutes of the previous meeting.  
There were no matters arising from the minutes of the previous meeting
3. To discuss about awareness of online application form and procedure for grievance reporting among students.

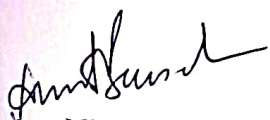
Chairperson Dr. Madhukar Gitte informed the cell members that awareness about online application form and procedure for grievance reporting needs to be increased in campus.

4. To invite suggestions regarding increasing the awareness of students' grievance redressal cell from members

Chairperson Dr. Madhukar Gitte invited suggestions from members to increase awareness about the cell. Suggestion was given by the members that teachers has to brief students regarding cell and online application form and procedure for grievance reporting.

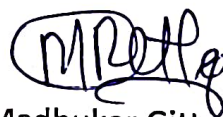
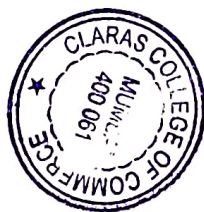
5. Any other matter with the permission of the chair.

As there were no other matters to be discussed, the meeting ended with a vote of thanks.



Minutes prepared by:

Mr. Amit Bansod



Dr. Madhukar Gitte

Principal

**Principal**  
Claras College of Commerce  
Vr Road, Versova,  
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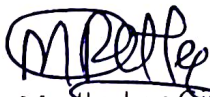
**Student Grievance Redressal Cell Annual Report 2023-2024**

- Two meetings of Student Grievance Redressal Cell were held on 24th June 2023 and 1st April 2024 respectively.
- Link for online application of Grievance Redressal was posted on College's website.
- No matters were reported related to student grievances in the college for the academic year 2023-24 whereby the report for the same stands "NIL".

  
Convener

Mr. Amit Bansod



  
Dr. Madhukar Gite  
Principal

**Principal**  
Clara's College of Commerce  
Yari Road, Versova,  
Andheri (W), Mumbai-400 061